

## PRELIMINARY REGISTRATION FORM

CAFEO 33  
The Institution of Engineers, Malaysia  
P.O Box 223, Jalan Sultan,  
46720 Petaling Jaya, Selangor Darul Eshan  
Tel : 03-7968 4001/02 Fax No : 03-7957 7678

**CAFEO 33 – 2015**  
**(23 – 26 November 2015)**

Name: .....

Position & Title : .....

Organisation : .....

Mailing Address: .....

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.....

Tel No : ..... (O) .....

H/P No : ..... Email : .....

**Please tick (✓) the appropriate boxes below :**

- (a) ☐ I am interested in attending CAFEO 2015 in Penang, Malaysia would like to receive information on the conference
- (b) ☐ I expect to be accompanied by  
☐ Spouse ☐ Children No(s) \_\_\_\_\_ ☐ Guests No(s) \_\_\_\_\_
- (c) ☐ I intend to present a paper at the Conference via the IEM sponsorship and I enclose the synopsis and biodata. Please see enclosure

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

*(Photostat copies are acceptable)*



**AFEO**



# CAFEO 33

**33RD CONFERENCE OF  
ASEAN FEDERATION OF ENGINEERING ORGANISATIONS**

on

***The Lights to Bytes***  
**ASEAN Engineering Evolution & Future Challenges**

# CALL FOR PAPERS

**23 - 26 November 2015**  
**Hotel Equatorial, Penang, Malaysia**

## CONFERENCE THEME

- Integrated public transportation system in urban development
- Electrical, electronic mechanical, information and communication technology engineering
- Engineering and technology for sustainable infrastructure design
- Chemical and environmental engineering development
- Engineering education and woman engineering in developing countries

## CONFERENCE SCHEDULE

### On November 22, 2015

- Early Arrival and Registration s

### On November 23, 2015

- Arrival and Registration of Delegates and Participants
- Golf Tournaments at Equatorial Gold and Country Club
- AFEO Heritage Hunt
- Working Group meetings
- Awards Meeting
- Woman Engineers Summit
- Welcome Reception and AER Certificate Presentation

### On November 24, 2015

- Opening Ceremony and Country Report
- Board Meeting of ASEAN Engineering Register (AER)
- Board Meeting of Young Engineers of AFEO (YEAFFEO)
- YEAFFEO Working Group meetings
- Board Meeting of Woman Engineers of AFEO (WE-AFEO)
- Technical Seminar
- Free and Easy

### On November 24, 2015

- FEIAP Exco meeting
- AFEO Governing Board Meeting
- YEAFFEO Country Report and Activities
- WE- AFEO Country Report and Activities
- IEM Penang Branch 48<sup>th</sup> Anniversary Dinner
- Technical Seminars
- Closing ceremony and Farewell

### On November 25, 2015

- Technical Visits

### On November 26, 2015

- Depart

**Note :** \* Paper must be submitted before 30 April 2015 to be entitled for consideration for sponsorship. Authors seeking sponsorship will have to submit papers to AFEO Secretariat at [aer@iem.org.my](mailto:aer@iem.org.my)

## REGISTRATION FEES

The registration fee for delegates from non AFEO Countries and would include session, tea breaks, lunches and welcoming reception and farewell banquet dinner. The registration fee for AFEO delegates is normally at USD100.00 per person and for YEAFFEO delegates registration fee would be USD60.00 per person.

## CALL FOR PAPERS

Papers will be accepted on the understanding that they have not been previously published and they will not be published elsewhere prior to the Conference. Intending authors should complete the Preliminary Registration Form and submit together with a synopsis of their papers in not more than 300 words by **18 May 2015**. Abstracts should be clear, concise and written in English. Please use MS Word format. Submission of abstract is to be accompanied by CV and photo of author. Please also include author's biodata of not more than 200 words. Authors will be notified via email on acknowledgement of receipt of abstract or full paper if submission is via email.

Typeface : Times New Roman

Line Spacing : 1

Abstract can be send by email to : [paperCAFE033@gmail.com](mailto:paperCAFE033@gmail.com)

Type Size : 10 points justified

Style : Align left

Text of abstract justified

The abstract should include the title of the paper, keywords, name(s) of the author(s) and organisation(s). The corresponding author should provide postal address, telephone/.fax number and email address. If possible all abstract to be marked with the relevant theme.

Intending authors will be notified of the preliminary acceptance of their paper by **02 June 2015**. The deadline for the submission of final manuscript will be **on 3 August 2015**. The final acceptance of a paper will only be made after a review of the completed manuscript. Acceptance of papers is conditional upon at least one author attending the Conference. Notification will be by **18 August 2015**.

Authors are encouraged to send this abstract by email, 5 copies of abstract would be required if abstract are mailed to AFEO Secretariat at IEM.

**IEM will continue to sponsor 5 authors for paper presentation. Authors who intended to seek Sponsorship will have to follow the below paper submission schedule deadlines.**

**Authors seeking sponsorship:** Synopsis/Full paper **MUST** submit to [aer@iem.org.my](mailto:aer@iem.org.my)

## TECHNICAL PAPER SUBMISSION SCHEDULE FOR SPONSORSHIP REQUEST

- Submission of Abstracts by **April 30, 2015**
- Notification of Acceptance by **June 05, 2015**
- Submission of Final Manuscript by **July 15, 2015**
- Notification of Acceptance by **September 1, 2015**

## PRELIMINARY REGISTRATION

In order to facilitate the planning of the Conference, those likely to attend are requested to complete and return the Preliminary Registration Form given at the back of this brochure, and return to the AFEO Secretariat as early as possible to facilitate our preparation of your participation.

## SPOUSE/ACCOMPANYING PERSON PROGRAMME

The Organizing Committee will arrange program for accompanied person to visit some cultural centre, historical monument, tourism and commercial centre in Penang and the costs of the registration fee will be informed later

## CORRESPONDENCE

CAFE0 33 Secretariat

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